

**MINUTES  
REGULAR TOWN BOARD MEETING  
JUNE 24, 2019**

**PRESENT:**

Supervisor Don Trout, Councilman Mike Pfeiffer, Bob Rodger, Tyrone Thomas and Howard Strader.

**ALSO PRESENT:**

Highway Superintendent, Joe Mull, Assessor, Jim Cleere, MRB Engineer, Pat Nicoletta, Leland Henry, Ed Lerkins and Kyle Black.

**PLEDGE OF ALLEGIANCE:**

Supervisor Trout led everyone in the Pledge of Allegiance.

**FIRE EXITS:**

Supervisor Trout indicated where the fire exits were located.

**PETITIONERS OF THE FLOOR:**

No one came forward to address the town board.

**2019-054**

Councilman Pfeiffer made the motion to approve the Consent Agenda as follows: Councilman Strader seconded the motion.

Approval of Minutes – May 20, 2019

Approval of Bills:

GENERAL FUND – TOWNWIDE	\$23,535.22
GENERAL – PART TOWN	980.78
HIGHWAY TOWNWIDE	9,210.42
HIGHWAY – PART TOWN	4,396.64
BORDER CITY LIGHT DISTRICT	2,042.53
WATERLOO SEWER DISTRICT #1	2,769.20
5 AND 20 SEWER DISTRICT	26,470.29
BURGESS ROAD WATER DISTRICT	34,011.18
BORDER CITY WATER DISTRICT	13,620.12
POWDERLY ROAD WATER DISTRICT	39.46
BREWER ROAD SOUTH	17.34
RTE 96, REED, HECKER, MILLS, KINGS WD 5	1,135.54
TOTAL	\$118,228.72
WATER IMPROVEMENT PROJECT	3,939.82
TOTAL	122,168.54

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Thomas  
Councilman Strader

**NAE**

The motion was carried.

**2019-055**

Councilman Strader made the motion to accept the resignation of Mr. Michael Smith on the Town Planning Board and the Board of Assessment Review Team.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Thomas  
Councilman Strader

**NAE**

The motion was carried.

**2019-056**

Councilman Rodger made the motion for the following SEQR Type II Action. Councilman Thomas seconded the motion.

**SEQR Resolution – TYPE II Action**

**WHEREAS**, the Town of Waterloo Town Board, (hereinafter referred to as Town Board) is completing an application through the New York State Consolidated Funding Application (CFA) Under New York State Department of Environmental Conservation (DEC), in conjunction with the New York State Environmental Facilities Corporation (EFC) for the preparation engineering report; and

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Town Board does hereby classify the above referenced Action to be a Type II Action under 6 N.Y.C.R.R. Section 617.5 (c) (27) of the State Environmental Quality Review (SEQR) Regulations; and

**BE IT FURTHER RESOLVED THAT**, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

**BE IT FINALLY RESOLVED THAT**, the Town Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be place in the file on this Action.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Thomas  
Councilman Strader

**NAE**

The motion was carried.

**2019-057**

Councilman Rodger made the motion for the following resolution. Councilman Thomas seconded the motion.

**TOWN OF WATERLOO  
Consolidated Funding Application**

**Resolution of Support & Authorization for the Town of WATERLOO  
2019 New York State Consolidated Funding Application,  
Wastewater Infrastructure Engineering Planning Grant Application**

**WHEREAS**, Town of Waterloo, Seneca County, supports the submission of a 2019 Consolidated Funding Application (CFA) on behalf of the Town, for the Wastewater Infrastructure Engineering Planning Grant (EPG) program to conduct an overall study of its Water Distribution System for structure repair as well as on Inflow and Infiltration; and

**WHEREAS**, the New York State Department of Environmental Conservation (DEC), in conjunction with the New York State Environmental Facilities Corporation (EFC), provides a competitive statewide reimbursement grant program to assist in

the initial planning of eligible Clean Water State Revolving Fund (CWSRF) water quality projects; and

**WHEREAS**, The Town of Waterloo meets the EPG eligibility and is considered a funding priority, as an area with suspected Inflow & Infiltration along with structure deterioration issues as well as meets municipal median household income thresholds; and

**WHEREAS**, if funding is received it will allow the Town of Waterloo to prepare an engineering planning report to investigate distribution problems and identify solutions, enabling the Town to seek further financing for construction through the CWSRF program to advance the required water quality improvements;

**NOW THEREFORE BE IT RESOLVED**, the Town Board, on behalf of the Town, identifies Supervisor Don Trout as the authorized representative for the project, able to execute necessary documents relative to and as required; and

**BE IT FURTHER RESOLVED**, the Town Board does hereby authorize and obligates local matching funds of the minimum 20% of the total of any grant funding awarded in the form of in-kind services or cash contribution hereby appropriated from Sewer/ General Fund; and

**BE IT FURTHER RESOLVED**, that the Town of Waterloo, recognizes and fully supports the submission of the 2019 CFA for an EPG for overall improvements to its wastewater distribution system.

<u><b>AYE</b></u>	<u><b>NAE</b></u>
Supervisor Trout	
Councilman Pfeiffer	
Councilman Rodger	
Councilman Thomas	
Councilman Strader	

The motion was carried.

After these two resolutions were approved, Supervisor Trout asked MRB Engineer, Mr. Patrick Nicoletta to speak about these grants.

Mr. Nicoletta said the Engineering Planning Grant would give the town the opportunity to evaluate the infrastructure for the distribution system along Route 5 and 20 and Border City Road.

Councilman Thomas asked what the time frame will be on these grants. Mr. Nicoletta said they will be submitted by the end July and it would be sometime in late November or early December that we would hear about them.

Mr. Nicoletta reiterated that the grant amount available is \$30,000 with a 20 percent match by the town for a total amount of \$36,000. Mr. Nicoletta expressed that the 20% match obligated by the town can also be funded by services provided by the town.

**2019-058**

Councilman Rodger made the motion approve the appointment of Mr. Adam Keuer to the Town Planning Board. Councilman Pfeiffer seconded the motion

AYE

Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Thomas

NAE

Councilman Strader

The motion was carried.

**COMMITTEE REPORTS:**

Councilman Strader said he spoke with water/sewer maintainer, Tom Finnerty and Tom said everything was going smooth except for mishap he had while working on Serven Road. Tom said he was tapping a water line when a pressurized line blew up in his face. Tom said he is researching a protective blanket to purchase for protection in the future.

**DEPARTMENT REPORTS:**

**Assessor/Code Enforcement, Jim Cleere** said himself, Don and Carl Altemari met with representative from the MRB Group concerning the code updates and have scheduled another meeting on July 9<sup>th</sup>. Jim said they asked MRB Representative to come back at that meeting with information on solar farms. He asked them to obtain sample codes from other municipalities to see how our codes line up with our codes.

Jim also said he has received several property maintenance complaints and he will be out to take care of them in the next several weeks.

Jim said building permits are picking up and he has turned in the final 2019 assessment roll over to the county.

**Highway Superintendent, Joe Mull** said there was a leak at the pump station on Sessler Drive, but LG EVANS came down today and has repaired the leak.

Joe gave an update on the Four Town Water Project and said they are working south on Townline/Pre-Emption Road.

Councilman Pfeiffer asked if they were getting good participation from other towns and Joe said yes and everything is going smoothly.

Councilman Rodger asked if town residents could hook up to water now. Supervisor Trout said no and the reason for that is if you are an out of district user it's a bigger problem once you cross the town line. He gave an example that if a homeowner in the Town of Waterloo doesn't pay their water bill, and the water supply is coming from Phelps, they cannot apply the water bill to their tax bill because it is in another county.

Supervisor Trout said Inter Municipal Agreements will have to be completed and signed ahead of people being hooked up to water to circumvent any issues with unpaid water bills.

**SUPERVISOR COMMENTS:**

Supervisor Trout said that there is a homeowner on Mills Road who did not hook up to the water line in the designated time frame and there is an additional fee of \$500.00 they hooked up after December 31, 2016.

Supervisor Trout said he feels this is a board action and asked the board members for their input on this matter.

Councilman Thomas asked if any other homeowners have paid this late fee and Supervisor Trout said yes they have.

Councilman Pfeiffer asked if other homeowners were previously charged and Supervisor Trout said they were. The board agreed since other homeowners were charged this fee it's only fair that everyone must pay a late hook up fee.

Supervisor Trout also said there is a homeowner with a high-water bill due to a leaky toilet and she has asked for a break on her water bill.

Supervisor Trout said last year there was another homeowner who had the same problem and asked for a reduction in his bill. Supervisor Trout said at that time there were no available funds in that water account. Supervisor Trout said at this time there is available funds in the district where this homeowner lives.

Supervisor Trout said he is aware that its town policy not to give people breaks on their water bills but now there are excess funds available in that account. Supervisor Trout said he feels that this should be a board decision if they want to make an exception.

After much discussion by the Town Board it was decided that the town cannot deviate from its previous policy and past practice of not giving monetary assistance to people with high water bills.

The town board also said that it can help homeowners with high water bills by setting up a payment plan to make payments more affordable.

**2019-059**

Councilman Pfeiffer made the motion to adjourn the meeting at 7:45 PM.

Councilman Thomas seconded the motion.

AYE

Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Thomas  
Councilman Strader

NAE

The motion was carried.

The meeting immediately adjourned.

Sandra L. Ridley  
Town Clerk