

MINUTES
REGULAR TOWN BOARD MEETING
APRIL 30, 2018

PRESENT:

Supervisor Don Trout, Councilman Mike Pfeiffer, Bob Rodger, Howard Strader and Tyrone Thomas.

ALSO PRESENT:

Highway Superintendent, Joe Mull, Assessor, Jim Cleere, MRB Engineer, Mr. Pat Nicoletta, Robert McGill, Tom O'Connor, Don Eichenhofer, John Butlak, Lee Henry and Philip Smith.

PLEDGE OF ALLEGIANCE:

Supervisor Trout led everyone in the Pledge of Allegiance.

FIRE EXITS:

Supervisor Trout indicated where the fire exits were located.

PRIVLEDGE OF THE FLOOR:

Mr. Tom O'Connor addressed the board to discuss his water bill. Mr. O'Connor said he has held several positions for the Town of Waterloo, he was on the Zoning Board of Appeals as well as Chairman of the Board of Assessment Review Team for many years.

Mr. O'Connor said it was discovered that while he was in Florida for the winter, there was an undetected water leak at his residence at 1655 North Road. He said his water bill is almost \$5000.00 and asked the board if they would consider giving him some relief on his bill.

Supervisor Trout said he would talk to the Board Members to see if there was anything they could do for him concerning this matter.

Mr. Robert McGill, addressed the board and said his sister had the same situation with a high water bill. Mr. McGill said his sister was in intensive care due to a stroke and also received a high water bill. He stated that she received no financial assistance is paying her water bill and he feels that Mr. O'Connor should also not be given any compensation for his bill.

Mr. Phillip Smith of 3016 Seneca Blvd. addressed the board and said he had a similar situation like Mr. O'Connor and his water bill is almost \$500.00. He asked if the board would also consider giving him some relief on his water bill.

2018-044

Councilman Rodger made the motion to approve the consent agenda as follows: Councilman Pfeiffer seconded the motion.

Approval of Minutes - March 26, 2018
Approval of the Town Clerk's Monthly Report
Approval of the Canine Report
Approval of Bills:

GENERAL FUND - TOWNWIDE	\$28,927.54
GENERAL - PART TOWN	988.80
HIGHWAY TOWNWIDE	5,663.80
HIGHWAY - PART TOWN	1,883.15
WATER IMPROVEMENT PROJECT #1	5,895.97
BORDER CITY LIGHT DISTRICT	2,262.23
WATERLOO SEWER DISTRICT #1	843.50

5 AND 20 SEWER DISTRICT	21,801.80
BURGESS ROAD WATER DISTRICT	14,710.21
BORDER CITY WATER DISTRICT	11,476.08
POWDERLY ROAD WATER DISTRICT	474.04
BREWER ROAD SOUTH	1,329.60
TOTAL	96,256.72
COMMUNITY DEVELOPMENT FUND	81,117.35
TOTAL	177,374.07

<u>AYE</u>	<u>NAE</u>
Supervisor Trout	
Councilman Strader	
Councilman Thomas	
Councilman Rodger	
Councilman Pfeiffer	

The motion was carried.

2018-045

Councilman Thomas made the motion to accept an application for the Community Development Block Homeowners Grant. Councilman Rodger seconded the motion.

<u>AYE</u>	<u>NAE</u>
Supervisor Trout	
Councilman Strader	
Councilman Thomas	
Councilman Rodger	
Councilman Pfeiffer	

The motion was carried.

2018-046

Councilman Strader made the motion to accept a letter, dated, April 17, 2018 from Mr. Michael J. Maynard, Vice-President of Teamsters Local 118, informing the Town that Teamsters Local 118 hereby disclaims interest with respect to the Town of Waterloo Highway Bargaining Unit. Councilman Pfeiffer seconded the motion.

<u>AYE</u>	<u>NAE</u>
Supervisor Trout	
Councilman Strader	
Councilman Thomas	
Councilman Rodger	
Councilman Pfeiffer	

The motion was carried.

2018-047

Councilman Thomas made the motion to change the Town Board Meeting from May 30th to May 21st at 7:30 PM. Councilman Rodger seconded the motion.

<u>AYE</u>	<u>NAE</u>
Supervisor Trout	
Councilman Strader	
Councilman Thomas	
Councilman Rodger	
Councilman Pfeiffer	

The motion was carried.

2018-048

Councilman Rodger made the motion to accept the findings of the reconciliation of records from Mr. Lee Walters, CPA, for the 2017 records of the Town Clerk, Town Justice and Tax Collector. Councilman Pfeiffer seconded the motion.

AYE

NAE

Supervisor Trout
Councilman Strader
Councilman Thomas
Councilman Rodger
Councilman Pfeiffer

The motion was carried.

2018-049

Councilman Strader made the motion to accept the bid from Thurston Services, PO Box 518, Seneca Falls, New York, 13148, for the Route 96 Restoration Project in the amount of \$7200.00. Councilman Thomas seconded the motion.

AYE

NAE

Supervisor Trout
Councilman Strader
Councilman Thomas
Councilman Rodger
Councilman Pfeiffer

The motion was carried.

2018-050

Councilman Thomas made the motion to accept the Material Payment to the Town of Geneva for the Four Town Water Project as follows: Councilman Rodger seconded the motion.

WHEREAS, the Town of Waterloo (hereinafter referred to as Town Board) is intending to install water main within the Town of Waterloo Water Improvement Area on Serven Road, Packwood Road and on Town Line Road (Pre Emption Street-North of NYS Route 96).

WHEREAS, materials have been ordered from the supplier, Core-Main (formerly HD Supply) and were delivered. A portion of the project is associated with these invoices are for the Town of Waterloo including the transmission main/excess capacity extending from Sessler Drive onto Serven Road for all four (4) Towns (Phelps, Geneva, Waterloo and Junius) per the Inter-Municipal Agreement. The other cost includes material charges for the Towns of Phelps, Waterloo and Geneva piping, fittings and accessories. In addition, charges for the directional drill for Phelps, Geneva and Waterloo are included along with the first payment for the pump station.

WHEREAS, the Town of Geneva received invoices for such delivery and were submitted for payment. The invoice dates span from February 1, 2018 to March 16, 2018. The Town of Geneva has authorized and made the payment to the Vendor and Contractor accordingly. MRB Group reviewed the invoices and split the cost per said Agreement. The total cost of all invoices is \$509,779.44. The split breakdown is provided (see attached). The Waterloo portion of the invoices is \$17,164.14.

NOW, THEREFORE BE IT RESOLVED that the Town Board authorize payment in the amount of \$17,164.14 to the Town of Geneva for materials invoiced thus far per the said Agreement. Such payment to the Town of Geneva will be charged to the Water Improvement Area.

AYE

NAE

Supervisor Trout
Councilman Strader
Councilman Thomas
Councilman Rodger
Councilman Pfeiffer

The motion was carried.

2018-051

Councilman Rodger made the motion to accept the 2017 Budget Modifications (copy appended to the minutes). Councilman Thomas seconded the motion.

AYE

NAE

Supervisor Trout
Councilman Strader
Councilman Thomas
Councilman Rodger
Councilman Pfeiffer

The motion was carried

2018-052

Councilman Strader made the motion to schedule a Public Hearing, May 15th, at 7:00 PM, regarding water and sewer increases. Councilman Thomas seconded the motion.

AYE

NAE

Supervisor Trout
Councilman Strader
Councilman Thomas
Councilman Rodger
Councilman Pfeiffer

The motion was carried.

COMMITTEE REPORTS:

Councilman Strader said that he is getting petitions for residents to sign in getting the speed limit reduced on Hecker Road (from Stark Street to Reed Road) from 55 MPH to 40 MPH. He said this part of Hecker Road has a close proximity to the school and is used by many student drivers as well as walkers.

This part of Hecker Road also has minimal shoulders which makes it especially very dangerous for walkers.

Highway Superintendent, Joe Mull, said the town has tried for ten years to get the speed limit reduced on Hecker Road with no success.

DEPARTMENT REPORTS:

Assessor, Jim Cleere said the tentative roll is completed and on file in the Town Clerk's Office for the public to view.

Jim also said the change of assessment letters were mailed out to homeowners who had property improvements.

Jim also said Grievance Day is May 22nd from 4 to 8 PM and Jim said codes is picking up with homeowners doing improvements on their property.

Highway Superintendent, Joe Mull said the new wheel loader came in last week.

Joe also said the City of Geneva contacted him concerning the four town water project and would like Waterloo to start work on Pre-Emption Road, from North Street to the railroad tracks, near Zotos. Joe said the town owns half the road and our side is 22,950 feet.

Joe asked if the board had read the letter he gave them on the Fire Hydrants on Border City Road and Serven Road.

Joe said that the installation of the new 12" water main on Border City and Serven Road does not include new fire hydrants along the existing water main.

There are five existing fire hydrant on the existing water main in these areas.

These hydrants will need to be replaced when the old existing main is abandoned in the near future.

Joe feels the town should install 5 new fire hydrants in the new water main to save future costs and added fire protection.

The cost to by these would be \$12,650.00.

Joe gave an update on the Seneca-Cayuga Trail and said all the handrails are up and they are just waiting for the Rail Road to finish the crossing.

SUPERVISOR COMMENTS:

Supervisor Trout said May 3, 2018, is the National Day of Prayer, at St. Mary's Church from 6:30 to 8:00 PM.

Supervisor Trout also said that the Town will be participating in the Memorial Day (Celebrate Parade, on Saturday, May 26th, at 11:00 and also the Memorial Day Commemorate Parade on Monday, May 30th, at 6:00 PM.

Supervisor Trout asked Mr. Pat Nicoletta, from MRB to discuss with the Board their proposal for Professional Services for Town Code Amendments. Mr. Nicoletta said in mid-April, he met with Supervisor Trout and Code Enforcement Officer Jim Cleere to discuss what specifically what code updates the town wants.

After that discussion, it was determined that Chapter 135 will be updated in its entirety, which will include the following sections.

- Chapter 135.1: 135.2: Title; Purpose
- Chapter 135.3 – Definitions
- Chapter 135.4 – Land Use Control Areas
- Chapter 135.5 – District Regulations and Lands Use Schedules
- Chapter 135.6 – General Provisions
- Chapter 135.7 – Supplementary Regulations
- Chapter 135.8 – Special Conditions and Special Use Permits
- Chapter 135.9 – Parking and Loading
- Chapter 135.10 – Nonconforming Uses
- Chapter 135-11 – Enforcement; Zoning Permit; Cert. of Compliance
- Chapter 135-12 – Zoning Board of Appeals
- Chapter 135.13: 135-14: Penalties for Offenses; Interpretation, Severability
- Schedule 1 – Land Uses or Activities
- Schedule II – Area, Frontage, Yard, Height and Coverage Requirements
- Schedule III – Minimum Off-Street Parking Requirements
- Chapter 135.7- Supplementary Regulations will be updated as described above and in addition a new section will be developed to address the latest development trend in permitting "Tiny Houses", while also providing design guidelines in order to create clear5 distinctions between mobile homes and recreational vehicles.

This proposal also included Rezoning and Mapping, Solar Codes and all meeting and the SEQR> The cost of this project is \$22,600.00.

Supervisor Trout said he would discuss this proposal with the Town Board.

Supervisor Trout also said the Annual Financial Document is completed and a copy is filed in the Town Clerk's Office for public viewing.

2018-053

Councilman Pfeiffer made the motion to go into Executive Session to discuss pending litigation. Councilman Rodger seconded the motion.

AYE

NAE

Supervisor Trout
Councilman Strader
Councilman Thomas
Councilman Rodger
Councilman Pfeiffer

The motion was carried.

The Town Board entered into Executive Session at 7:25 PM.

Supervisor Trout called the meeting back to order at 8:27 PM, and no said no action was taken and no further business will be discussed.

2018-054

Councilman Rodger made motion to adjourn the meeting. Councilman Pfeiffer seconded the motion.

AYE

NAE

Supervisor Trout
Councilman Strader
Councilman Thomas
Councilman Rodger
Councilman Pfeiffer

The motion was carried

The meeting adjourned at 8:27 PM.

Respectfully Submitted,

Sandra L. Ridley
Town Clerk