

MINUTES  
REGULAR TOWN BOARD MEETING  
FEBRUARY 22, 2016

**PRESENT:**

Supervisor Gary Westfall, Councilman Mike Pfeiffer, Lisa Hochadel, Jamie King and Bob Rodger.

**ALSO PRESENT:**

Linda Nightingale, Joyce French, Joe Mull, Jim Cleere, Dallyn Jenkins, Michael Smith, Steve Craig and Dixie Lemmon.

**ABSENT:**

Town Clerk, Sandra Ridley

**PLEDGE OF ALLEGIANCE:**

Supervisor Westfall led everyone in the Pledge of Allegiance.

**FIRE EXITS:**

Supervisor Westfall explained where the fire exits were located.

**2016-018**

Councilman Pfeiffer made the motion to approve the Consent Agenda as follows: Councilman King seconded the motion.

Approval of Minutes – January 25, 2016

Approval of Bills:

GENERAL FUND – TOWNWIDE	\$97,785.26
GENERAL – PART TOWN	862.64
HIGHWAY TOWNWIDE	10,587.10
HIGHWAY PART TOWN	6,824.64
WATERLOO FIRE PROTECTION DISTRICT	39,500.00
BORDER CITY LIGHT DISTRICT	2,323.65
WATERLOO HYDRANT DISTRICT	3,750.00
WATERLOO SEWER DISTRICT #1	9,666.18
5 AND 20 SEWER DISTRICT	26,105.49
BURGESS ROAD WATER DISTRICT	7,951.74
BORDER CITY WATER DISTRICT	11,547.53
POWDERLY ROAD WATER DISTRICT	1,239.40
BREWER ROAD SOUTH	1,329.18
TOTAL	219,472.81
BUILDING RENOVATIONS	385.00
WATER IMPROVEMENT PROJECT #1	336.90
TOTAL	220,194.71

Approval of the Town Clerk's Monthly Report.

Approval of the Canine Report.

**AYE**

Supervisor Westfall  
Councilman King  
Councilman Hochadel  
Councilman Rodger  
Councilman Pfeiffer

**NAE**

The motion was carried.

**NEW BUSINESS:**

**2016-019**

Councilman Rodger made the motion to approve the destruction of the Town Clerk's 2009 Records. Councilman King seconded the motion.

**AYE**

Supervisor Westfall  
Councilman King  
Councilman Hochadel  
Councilman Rodger  
Councilman Pfeiffer

**NAE**

The motion was carried.

**2016-020**

Councilman Rodger made the motion to accept the financial report of the Town Clerk Records. Councilman King seconded the motion.

**AYE**

Supervisor Westfall  
Councilman King  
Councilman Hochadel  
Councilman Rodger  
Councilman Pfeiffer

**NAE**

The motion was carried.

**2016-021**

Councilman Pfeiffer made the motion to approve the financial report of the Town Justice Records. Councilman King seconded the motion.

**AYE**

Supervisor Westfall  
Councilman King  
Councilman Hochadel  
Councilman Rodger  
Councilman Pfeiffer

**NAE**

The motion was carried.

Supervisor Westfall said he spoke with Waterloo Mayor, Ted Young last week to discuss having a joint meeting between the Village and Town boards to discuss the possibility of increasing shared services between the town and village. Supervisor Westfall said presently the town and village share equipment and manpower and his hope is to continue to grow this relationship which will be beneficial to both municipalities. Supervisor Westfall said it will be an advertised open meeting and he is waiting to hear from Mayor Young as to a date and time for the meeting.

**2016-022**

Councilman King made the motion to declare April as Fair Housing Month. Councilman Rodger seconded the motion.

**AYE**

Supervisor Westfall  
Councilman King  
Councilman Hochadel  
Councilman Rodger  
Councilman Pfeiffer

**NAE**

The motion was carried.

**COMMITTEE REPORTS:**

Councilman Rodger said there is a Comprehensive Plan Meeting, this Thursday, February 25<sup>th</sup>, at 6:00 PM. The meeting will be at the Town Hall and the public is invited to attend.

**DEPARTMENT REPORTS:**

Code Enforcement Officer/Assessor Jim Cleere reiterated about the Comprehensive Plan Meeting Thursday and also told everyone that he received a letter of resignation from Mr. Dan Skinner resigning from the Comprehensive Plan Committee. Mr. Skinner cited time restraints as the reason for his resignation. Jim also said since the project is coming to completion, Mr. Skinner will not be replaced.

Jim said March 1<sup>st</sup>, is the Taxable Status Date and all-star exemptions must be in by that date. Jim also said he will be out the remainder of this week and next week finishing up all town home improvements that his office issued permits to in 2015 so he can to revalue their properties.

Supervisor Westfall asked Jim if seniors were notified about the deadline of March 1<sup>st</sup> for their star exemptions. Jim responded and said although it is not a requirement by the state, his office sends out letters to homeowners in November reminding them of the March 1<sup>st</sup> deadline to file for enhanced star and ag exemptions. If homeowners have not responded by Feb. 1<sup>st</sup>, more letters and phone call are made to remind homeowners.

Highway Superintendent, Joe Mull said his department received a permit work order from the New York State Gas and Electric to run new gas mains down Pre-Emption Street which is on the town's right of way.

Supervisor Westfall said he met today with Mr. Pat Nicoletta from the MRB Group about the directional bore that will run from the Water Barn to the lift station and asked if the Highway Department can dig a trench (MRB will supply the specs) from the Barn to the Highway.

Supervisor Westfall also asked Joe if he would move the tank in the lift station up to the Water and Sewer Building on 5 and 20.

Dog Warden, Dallyn Jenkins said she responded to seven calls, and seized two cats, two dogs and two ferrets.

Dallyn also said she has been officially appointed as the DA for all court cases involving animals and will provide the town a copy of the letter.

Secretary Mrs. Joyce French said the Annual Updated Financial Document has been filed with the State and all the tax money is in. Joyce also said Mr. Walters will be starting the single audit the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> of March

**SUPERVISOR COMMENTS:**

Supervisor Westfall said tomorrow morning at 10:00 AM, he will be going to the USDA Office in Canandaigua, New York to finalize the paperwork for the funding of the Water Improvement Area of Route 96, Mills Road , Hecker Road and Reed Road.

Supervisor Westfall said next on his agenda is to contact residents who live on Route 96 from Mills up to Brewer Road to see if they express interest in being added to the new water district, therefore consolidating with the residents on Mills, Brewer, Reed ,Route 96 and Kings Row. . This consolidation would result in a cost savings to all the homeowners.

Supervisor Westfall said the Hecker Road Water Project and the Five Town Water Project is progressing and should begin soon.

Supervisor Westfall said himself, and Councilman King, Pfeiffer and Hochadel attended the Association of Town’s Conference in New York City, the 15<sup>th</sup> and 16<sup>th</sup> of February and the focus this year is the cost savings of shared services.

Supervisor Westfall said in the 1980’s the town received donations to help with the maintenance of the Scythe Tree on Route 5 and 20. These funds were never intended to be in the reserve. Since this property has been bought and sold several times since, and we no longer maintain this tree, we would like to make the following resolution.

**2016-023**

Councilman King made the motion to record \$168.45 as a donation in the General Revenue Account A2705 and eliminate the A889 miscellaneous reserve account. Councilman Pfeiffer seconded the motion.

**AYE**

Supervisor Westfall  
Councilman King  
Councilman Hochadel  
Councilman Rodger  
Councilman Pfeiffer

**NAE**

The motion was carried.

**2016-024**

Councilman King made the motion to adjourn the meeting. Councilman Pfeiffer seconded the motion.

**AYE**

Supervisor Westfall  
Councilman King  
Councilman Hochadel  
Councilman Rodger  
Councilman Pfeiffer

**NAE**

The motion was carried.

The meeting adjourned at 7:30 PM.

Respectfully Submitted,

Sandra L. Ridley  
Town Clerk