

MINUTES  
TOWN BOARD MEETING  
DECEMBER 17, 2018

**PRESENT:**

Supervisor Don Trout, Councilman Mike Pfeiffer, Councilman Bob Rodger, Councilman Howard Strader, and Councilman Tyrone Thomas.

**ALSO PRESENT:**

Highway Superintendent, Joe Mull, Assessor, Jim Cleere, Bob McGill, Robert Rozelle, Michael Smith, Julia Rodger and Nate Boyd.

**PLEDGE OF ALLEGIANCE:**

Supervisor Trout led everyone in the Pledge of Allegiance.

**FIRE EXITS:**

Supervisor Trout indicated where the fire exits were located.

**PRIVLEDGE OF THE FLOOR:**

Mr. Robert Rozelle of 231 Border City Road addressed the board and said he previously attended a Town Board Meeting concerning his complaint about the property owned by Mr. Jim Mott who owns M &M Electric. Mr. Rozelle said he also submitted pictures of the property to the Board. Mr. Rozelle said he would like an update as to what action the board has taken with this complaint.

Code Enforcement Officer, Jim Cleere told Mr. Rozelle that he needed to speak with Town Attorney, Mr. Dennis Benjamin to see if there could be any resolve with the Town Zoning Board of Appeals on this issue. Jim said he has checked previous permits and applications concerning that property and it has always been the same use prior to any zoning laws in the Town of Waterloo.

Jim also said the property along Border City Road has been zoned commercial and it was also commercial when Mr. Rozelle purchased the property.

Jim also said he heard thru sources that Mr. Rozelle had a concern that the board issued a permit for Mr. Mott to put on an addition for indoor storage. Jim said no permit was ever issued to Mr. Mott for an addition.

Jim told Mr. Rozelle he would contact him after he meets with Attorney Dennis Benjamin.

Councilman Thomas asked Jim if there were any codes pertaining to businesses keeping their property in an orderly manner and not in the condition it is in now.

Jim said no because that property is zoned for commercial use.

Councilman Thomas asked Jim to look at all the options to see what the town can do to appease this situation.

Supervisor Trout said this issue is not falling on deaf hears and the situation will be further investigated, and he will get back in touch with Mr. Rozelle.

**OLD BUSINESS:**

**Quotes for Badger:**

Supervisor Trout discussed purchasing the Badger and told the Board Members to look at the quotes and said he would like to decide on purchasing the Badger by January or February 2019.

Councilman Rodger made the motion to approve the Consent Agenda as follows: Councilman Pfeiffer seconded the motion.

Approval of Minutes – November 19, 2018

Approval of Bills:

|   |              |
|---|--------------|
| GENERAL FUND – TOWNWIDE                 | \$109,127.51 |
| GENERAL – PART TOWN                     | 1,063.33     |
| HIGHWAY TOWNWIDE                        | 31,971.60    |
| HIGHWAY – PART TOWN                     | 36,253.57    |
| WATER IMPROVEMENT PROJECT #1            | 17,464.86    |
| BORDER CITY LIGHT DISTRICT              | 2,370.37     |
| WATERLOO SEWER DISTRICT #1              | 1,469.69     |
| 5 AND 20 SEWER DISTRICT                 | 15,554.70    |
| BURGESS ROAD WATER DISTRICT             | 36,415.57    |
| BORDER CITY WATER DISTRICT              | 14,654.46    |
| POWDERLY ROAD WATER DISTRICT            | 627.52       |
| BREWER ROAD SOUTH                       | 2,781.18     |
| RTE 96, REED, HECKER, MILLS, KINGS WD 5 | 1,911.07     |
| TOTAL                                   | 271,665.43   |

Approval of the Town Clerk’s Monthly Report

Approval of the Canine Report

AYE

NAE

Supervisor Trout  
 Councilman Pfeiffer  
 Councilman Rodger  
 Councilman Strader  
 Councilman Thomas

The motion was carried.

**NEW BUSINESS:**

**2018-123**

Councilman Thomas made the motion for the following resolution for the Four Town Joint Water Project. Councilman Rodger seconded the motion. It is as follows:

**FIRST AMENDMENT TO THE INTER-MUNICIPAL AGREEMENT**

**WHEREAS**, the Town of Waterloo (hereinafter referred to as Town Board) has installed water main within the Town of Waterloo Water Improvement Area on Serven Road, Packwood Road and on Town Line Road (Pre- Emption Street-North of NYS Route 96).

**WHEREAS**, the Inter-Municipal Agreement dated June 5, 2017 was put in place as all Town approved and signed such Agreement. This provided a cost for shared facilities based on the number of EDUs served. The percentage breakdown is: 6.33% for the Town of Geneva, 18.02% for the Town of Junius, 65.75% for the Town of Phelps and 9.90% for the Town of Waterloo.

**WHEREAS**, the shared section cost percentage will change for a portion of the main in the Town of Waterloo will be modified as verbally agreed. The first 4,600 feet of water main from Sessler Road onto Serven Road is considered a transmission main and the material cost will be divided as approved in the current Agreement. The remaining 9,200 feet is water main in Waterloo will serve residents in Waterloo but also supplies water to the other Towns participating. For these 9200 feet of main the cost breakdown will be modified. The Town of Waterloo will pay for the 8” water main materials and for the 9,200 feet as the other Towns will split the cost of the cost difference between the 8” main and the 12” main. The split (by percentage) for the other Towns will be 7.03% for the Town of Geneva, 20.0% for the Town of

Junius and 72.97% for the Town of Phelps.

**NOW, THEREFORE BE IT RESOLVED** that the Inter-Municipal Agreement, dated June 5, 2017, be amended to change the percentage of payment of the 9,200 feet of Water main on Serven and Packwood Roads which is shared main after the transmission main section from Sessler Drive onto Serven Road. All other parts of the original Agreement remain unchanged. This amended Agreement will be dated after all participating Towns approve such update. In addition, all Board members shall sign the Amendment execute this modification.

Motion made by Councilman Thomas: Seconded by Councilman Rodger.

Dated: \_December 17, 2018

The above Resolution was duly adopted on December 17, 2018 by the Town of Waterloo Town Board.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Strader  
Councilman Thomas

**NAE**

The motion was carried.

**2018-124**

Councilman Pfeiffer made the motion for the following resolution for the Four Town Joint Water Project. Councilman Strader seconded the motion. It is as follows:

**Project Budget Split for Shared Materials and Contractor Services**

**WHEREAS**, the Town of Waterloo (hereinafter referred to as Town Board) has installed water main within the Town of Waterloo Water Improvement Area on Border City Road, Serven Road, Packwood Road and on Town Line Road (Pre- Emption Street-North of NYS Route 96).

**WHEREAS**, the shared material and construction cost on the attached sheet was developed using the Inter-municipal Agreement and the Amendment to develop the cost breakdown of the Material and construction items on the attached sheet entitled “Joint Water Project-Budget Estimates”, last dated December 14, 2018. This only relates to cost shared by the participating Towns. The shared cost among the Towns include the line items on the attached breakdown includes Core Main/HD Supply (Materials), LG Evans (Pump Station) Base Bid with Change Orders 1 and 2, V and B Underground (Directional Drill and Boring) Base Bid and Change Orders 1 through 4 and Highlander Construction (Long Side Services). These costs are money expended to date or projected expenses to the end of the project.

**NOW, THEREFORE BE IT RESOLVED** that the breakdown for the cost of expenses that are shared among the participating Towns being calculated using the Inter-Municipal Agreement and the Amendment is accepted per the attached budget estimate. That the Town Board agrees to the split with the other 3 Towns the monetary amounts listed for the Vendors and Contractors listed in this resolution and the attached Budget Sheet entitled “Joint Water Project-Budget Estimates” last dated December 14, 2018. To execute the acceptance of this split the attached signature page is to be signed by Board Members of all Towns. All other cost in the budget estimate are not shared but are to be paid by each respective Town. Such budgetary numbers will be used for reimbursement purposes by the Grant Agency.

Motion made by Councilman Pfeiffer: Seconded by Councilman Strader

Dated: \_December 17, 2018

The above Resolution was duly adopted on \_December 17, 2018 by the Town of Waterloo Town Board.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Strader  
Councilman Thomas

**NAE**

The motion was carried.

**2018-125**

Councilman Rodger made the motion for the Four Town Joint Water Project, SCADA Approval Resolution. Councilman Pfeiffer seconded the motion.

The resolution is as follows:

**WHEREAS**, the Town of Waterloo (hereinafter referred to as Town Board) has installed water main within the Town of Waterloo Water Improvement Area on Border City Road, Serven Road, Packwood Road and on Town Line Road (Pre- Emption Street-North of NYS Route 96). A Pump Station is required for the operation of the system which is in the Town of Waterloo.

**WHEREAS**, the Pump Station will be operated and maintained by the Village of Waterloo. The Station will require monitoring equipment and Emergency call out if an issue arises. The firm that is used by the Village of Waterloo for controls and monitoring is Aqualogics Systems, Inc. Aqualogics has submitted a proposal for the design and installation of the appropriate equipment that will be tied to the Village of Waterloo system and incorporate the Controls of the Pump Station provided by EFI. The cost of the proposed, which is attached, is \$17,925.00.

**NOW, THEREFORE BE IT RESOLVED** that the Town of Waterloo authorize the proposal from Aqualogics, Systems Inc. in the amount of \$17,925.00 for the Operation and maintenance of the pump station system. Operation and Maintenance cost will be shared among the participating Towns. The Town Board authorizes MRB Group to authorize the proposed scope of work at the stated fee.

Motion made by Councilman Rodger: Seconded by Councilman Pfeiffer.

Dated: \_December 17, 2018

The above Resolution was duly adopted on December 17, 2018 by the Town of Waterloo Town Board.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Strader  
Councilman Thomas

**NAE**

The motion was carried.

**2018-126**

Councilman Thomas made the motion to declare the following items as surplus. Councilman Strader seconded the motion.

1996 Badger 1086C Cruz-Air (5043.9 hours)

1993 Chevy 3500 Dump Truck (217321.4 miles)

2016 McElroy Model #412, H.D.P.E. Pipe Fusing Machine

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Strader  
Councilman Thomas

**NAE**

The motion was carried.

**COMMITTEE REPORTS:**

Councilman Pfeiffer said he feels the Board should get together to review the Employee Handbook preferable the beginning part of 2019.

Councilman Strader said the Four Town Water Project is coming along good and the last leak was found and repaired.

**DEPARTMENT REPORTS:**

Highway Superintendent, Joe Mull reiterated what Councilman Strader said the last leak was found and repaired.

Assessor/Code Enforcement Officer, Jim Cleere said the final draft of the solar procedure should be done very soon.

Jim also said his office has sent out 700 mailing to homeowners last month for their star exemptions, agriculture, senior and disabled exemptions. Jim said his office is already getting busy with these homeowners.

**SUPERVISOR COMMENTS:**

Supervisor Trout said the Organizational Meeting for 2019 will be January 28<sup>th</sup>, at 7:00 PM the same night as the regular Town Board Meeting.

**2018-127**

Councilman Pfeiffer made the motion to enter Executive Session to discuss a personnel matter. Councilman Rodger seconded the motion.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger  
Councilman Strader  
Councilman Thomas

**NAE**

The motion was carried.

The Town Board went in Executive Session at 5:23 PM.

Supervisor Trout called the meeting back to order at 5:50 PM and said no action was taken and no further business will be discussed.

**2018-128**

Councilman Rodger made to immediately adjourn the meeting. Councilman Pfeiffer seconded the motion.

**AYE**

Supervisor Trout  
Councilman Pfeiffer  
Councilman Rodger

**NAE**

Councilman Strader  
Councilman Thomas

The motion was carried.

The meeting adjourned at 6:00 PM.

Respectfully Submitted,

Sandra L. Ridley  
Town Clerk