

**MINUTES
REGULAR TOWN BOARD MEETING
NOVEMBER 20, 2017**

PRESENT:

Supervisor Gary Westfall, Councilman Jamie King, Councilman Bob Rodger, Councilman Mike Pfeiffe and Councilman Herb Meyer.

ALSO PRESENT:

Highway Superintendent Joe Mull, Lisa Hochadel, Jim Cleere, Dallyn Jenkins, Julia Rodger, Howard Strader, Don Trout and Tyrone Thomas.

PLEDGE OF ALLEGIANCE:

Supervisor Westfall led everyone in the Pledge of Allegiance.

FIRE EXITS:

Supervisor Westfall indicated where the fire exits were located.

2017-085

Councilman King made the motion to approve the Consent Agenda as follows: Councilman Rodger seconded the motion.

AYE

Supervisor Westfall
Councilman Rodger
Councilman Meyer
Councilman Pfeiffer
Councilman King

NAE

The motion was carried.

Approval of Minutes – October 23, 2017
Approval of the Town Clerk’s Monthly Report
Approval of the Canine Report
Approval of Bills:

GENERAL FUND – TOWNWIDE	\$47,431.48
GENERAL – PART TOWN	856.81
HIGHWAY TOWNWIDE	6,203.07
HIGHWAY- PART TOWN	1,838.58
WATER IMPROVEMENT PROJECT #1	162,413.92
BORDER CITY LIGHT DISTRICT	2,252.01
WATERLOO SEWER DISTRICT #1	1,039.15
5 AND 20 SEWER DISTRICT	54.60

BURGESS ROAD WATER DISTRICT	18,088.42
BORDER CITY WATER DISTRICT	12,480.15
POWDERLY ROAD WATER DISTRICT	299.06
BREWER ROAD SOUTH	1,101.13
TOTAL	254,058.38
TOTAL	254,058.38

2017-086

Councilman King made the motion to adopt the Final Town Budget for 2018. Councilman Pfeiffer seconded the motion.

AYE

Supervisor Westfall
Councilman Rodger
Councilman Meyer
Councilman Pfeiffer
Councilman King

NAE

The motion was carried.

2017-087

Councilman Rodger made the motion to transfer \$200,000 from the Community Benefit Account to the Highway Equipment Reserve Account. Councilman King seconded the motion.

AYE

Supervisor Westfall
Councilman Rodger
Councilman Meyer
Councilman Pfeiffer
Councilman King

NAE

The motion was carried.

2017-088

Councilman Pfeiffer made the motion to set a Public Hearing on December 18th, 2017 at 5:00 PM, to consider updates to the Town Code for Chapter 57, Chapter 79 and Schedule II pursuant to NYS Town Law 272(a). Councilman King seconded the motion.

AYE

Supervisor Westfall
Councilman Rodger
Councilman Meyer
Councilman Pfeiffer
Councilman King

NAE

The motion was carried.

2017-089

Councilman Pfeiffer made the motion for the Bid Award Resolution for the Pump Station for the Four Town Water Project. Councilman King seconded the motion.

AYE
Supervisor Westfall
Councilman Rodger
Councilman Meyer
Councilman Pfeiffer
Councilman King

NAE

The motion was carried.

The Resolution is as follows:

WHEREAS, the Town of Waterloo (hereinafter referred to as Town Board) is intending to install water main within the Town of Waterloo Water Improvement Area on Serven Road, Packwood Road and on Town Line Road (Pre Emption Street-North of NYS Route 96).

WHEREAS, a pump station will be required for the system. The Pump Station will be constructed on Sessler Drive near the intersection of Border City Road in the Town of Waterloo. All four Town will utilize the station to maintain flow and required pressure in the system. The four (4) Towns involved include the Towns of Waterloo, Phelps, Geneva and Junius.

WHEREAS, the pump Station will be fabricated and delivered as an entire unit on a skid. This award does not include the building, concrete slab or the electric components (Transformer and Generator). On November 2, 2017 three (3) bids were received for the Pump Station. The range of the Bids were between \$190,648.00 to \$229,889.00. The Low Bidder is Engineered Fluid Inc. (EFI). MRB has spoken with the Vendor and they are comfortable with their bid. MRB Group has worked with this Vendor previously and found the product satisfactory.

WHEREAS, the bids were prepared in accordance with NYS State bidding requirements and the Inter-Municipal Agreement. In accordance with the Agreement all four (4) Towns have agreed that administrative items are to be handled by the Town of Geneva on behalf of the respective Towns.

NOW, THEREFORE BE IT RESOLVED that the Town Board authorize the Town of Geneva to accept the Low Bidder of EFI in the amount of \$190,648.00 and Award the project. The Waterloo share of this cost is \$18,741.52. The Town Board further resolves that the Town of Geneva Supervisor be authorized to sign the Notice of Award and execute all Contract documents associated with this Contract on the Town Board behalf.

2017-090

Councilman Rodger made the motion for the Bid Award for the Directional Drill and Borings. Councilman Meyer seconded the motion.

AYE

Supervisor Westfall
Councilman Rodger
Councilman Meyer
Councilman Pfeiffer
Councilman King

NAE

The motion was carried.

The Resolution is as follows:

WHEREAS, the Town of Waterloo (hereinafter referred to as Town Board) is intending to install water main within the Town on Waterloo in the Water Improvement Area on Serven Road, Packwood Road, Town Line Road (Pre Emption Street-North of Route 96). The Transmission piece of the water Main is water main constructed on Border City Road and Serven Road. The project will require directional drilling and boring installation to install pipe at stream crossings as well as wet areas (to avoid disturbance of wetland areas) and at Finger Lakes Railroad on Serven Road.

WHEREAS, on November 2, 2017, four (4) bids were received for the Directional Drill and Boring Project. The bids cost ranged between \$371,614.00 to \$630,768.00 for the three (3) Towns (Sections 1, 2 and 3 which are for the respective Towns of Waterloo, Geneva and Phelps). The Waterloo portion of the project is \$113,994.00. The Low Bidder is V&B Underground Utilities, Inc. MRB Group has spoken with the Contractor and the Contractor is comfortable with their bid and the scope of Work. He also aware of MBE/WBE requirements and will make a good faith effort to incorporate such companies in the scope of work. MRB has worked with the Contractor previously and found the work satisfactory.

WHEREAS, the bids were prepared in accordance with NYS State Bidding requirements and the Inter-Municipal Agreement. Per the Agreement all four (4) Towns have agreed that all administrative items are to be handled by the Town of Geneva on behalf of the participating Towns.

NOW, THEREFORE BE IT RESOLVED that the Town Board authorize acceptance of the bids and Award the project to V&B Utilities, Inc. in the amount of \$371,614.00 with the Waterloo portion being \$113,994.00. The Town Board further authorizes the Town of Geneva Supervisor to sign the Notice of Award and execute all Contract documents associated with this Contract on the participating Towns behalf.

2017-091

Councilman Pfeiffer made the motion for Long Side Services (Reject Bids and Re-Bid) Resolution. Councilman King seconded the motion.

AYE

Supervisor Westfall
Councilman Rodger
Councilman Meyer
Councilman Pfeiffer
Councilman King

NAE

The motion was carried.

The Resolution is as follows:

WHEREAS, the Town of Waterloo (hereinafter referred to as Town Board) is intending to install water main within the Town on Waterloo in the Water Improvement Area on Serven Road, Packwood Road, Town Line Road (Pre Emption Street-North of Route 96). The Town Board is intending to install water services for residents and businesses on Packwood Road, Serven Road and Town Line Road. This long side services will be drilled under the roadway.

WHEREAS, on November 2, 2017, four (4) bids were received for the Long Side Services. The bids cost ranged between \$84,400.00 and \$147,615.00 for the three (3) Towns (Sections 1,2 and 3 which are for the respective Towns of Waterloo, Geneva and Phelps). Highlander Construction, Inc. is the Low Bidder. The Low Bidder notified MRB Group on November 3, 2017 that they desired to withdraw their bid noting that they made an error in their pricing in regards to mobilization and supervision cost.

NOW, THEREFORE BE IT RESOLVED that the Town Board reject all bids and solicit new bids for Long Side Services. An advertisement is to be placed in the Official paper of the Town of Geneva on behalf of all participating Towns. Proper bid documents will be prepared to obtain bids for service installation.

2017-092

Councilman Rodger made the motion to accept the Material Payment to the Town of Geneva. Councilman Meyer seconded the motion.

WHEREAS, the Town of Waterloo (hereinafter referred to as Town Board) is intending to install water main within the Town of Waterloo Water Improvement Area on Serven Road, Packwood Road and on Town Line Road (Pre Emption Street-North of NYS Route 96).

WHEREAS, materials have been ordered from the supplier, Core-Main (formerly HD Supply) and were delivered. The majority of materials associated with these invoices are for the Town of Waterloo; however, included in these materials are items needed to construct the transmission main (Sessler Drive, Border City Road and a portion of Serven Road) and the excess capacity

(Upgrade from 8” to 12”) on Serven and Packwood Roads. These costs are split per the Inter-Municipal Agreement percentages and further provided in the information submitted at the September 25th group meeting. The split is among all four (4) Towns (Waterloo, Phelps Junius and Geneva).

WHEREAS, the Town of Geneva received invoices for such delivery and the first invoices were submitted for payment. The Town of Geneva has authorized and made the payment to the Vendor for the four (4) invoices submitted. MRB Group reviewed the invoices and split the cost per the Inter-Municipal Agreement. The total cost of all invoices is \$96,842.50. The split breakdown is provided (see attached). The Waterloo portion of the invoices is \$68,148.87 for the Transmission main and excess capacity.

NOW, THEREFORE BE IT RESOLVED that the Town Board authorize payment in the amount of \$68,148.87 to the Town of Geneva for materials invoiced thus far per the said Agreement. Such payment to the Town of Geneva will be charged to the Improvement Area.

2017-093

Councilman Pfeiffer made the motion to accept the Full Environmental Assessment Form, Part I – Project and Setting. Councilman King seconded the motion.

AYE
Supervisor Westfall
Councilman Rodger
Councilman Meyer
Councilman Pfeiffer
Councilman King

NAE

The motion was carried.

COMMITTEE REPORTS:

Councilman Pfeiffer said negotiations with the union are currently at a standstill.

DEPARTMENT REPORTS:

Assessor/Code Enforcement Officer Jim Cleere said his office is still busy with homeowner exemptions. He also said the state representative; Mr. Gary Drake was here to update star values. This update needs to be completed before the 2018 Star Renewals can be mailed. Jim said the star exemption letters to homeowners will be mailed out next week.

Jim also said the assessment file has been sent to the County Real Property Tax Office for the 2018 Town and County Tax Roll.

Highway Superintendent, Joe Mull gave an update on the following projects:

Seneca-Cayuga Trail Project – Joe said they are starting to put wood down and are currently working underneath the bridge. Joe also said with winter approaching, the project won't be completed until Spring.

Supervisor Westfall commented that if anyone wants to go look at the Trail they should park in the parking lot by the Crow's Nest Restaurant and walk over to the trail.

Four Town Water Project - Joe also said on they are currently working close to the Eagles Nesting Area.

Route 96 Water Main Project – Joe said homeowners are now able to hook up to water as the project is completed.

SUPERVISOR COMMENTS:

Supervisor Westfall welcomed three newly elected Town Board Members for 2018, Town Supervisor-elect, Don Trout, Councilman elect Tyrone Thomas and Howard Strader.

Supervisor Westfall wished everyone a Happy and Safe Thanksgiving.

2017-094

Councilman King made the motion to adjourn the meeting at 5:50 PM. Councilman Rodger seconded the motion.

AYE

NAE

- Supervisor Westfall
- Councilman Rodger
- Councilman Meyer
- Councilman Pfeiffer
- Councilman King

The motion was carried.

Respectfully Submitted,

Sandra L. Ridley