

MINUTES
INFORMATIONAL MEETING
REGULAR TOWN BOARD MEETING
MARCH 29, 2016

Supervisor Westfall introduced Mr. Pat Nicoletta, Project Engineer from the MRB Group who presented an overview on the proposed Route 96 Watermain Project. (Copy appended to the minutes)

Mr. Nicoletta said this project includes homeowners who live on Route 96 between Mills Road and Brewer Road. There are a total of 24.25 Equivalent Dwelling Units in this proposed water district. Mr. Nicoletta gave the cost comparison between using Municipal Forces versus an Outside Contractor doing the work. The comparison is as follows:

CONTRACTOR INSTALLED:

Estimated Cost, \$253,195, Anticipated Annual Debt, \$12,787
Cost per EDU (based on 24.25) is \$528.00
Commodity Charge is \$307.00 (Based on 50,000 gallons of water per year)
Total Anticipated Cost (Single Family Home) is \$834.00

CONSTRUCTION UTILIZING MUNICIPAL FORCES

Estimated Cost, \$200,000; Anticipated Annual Debt, \$10,100
Cost per EDU (based on 24.25) is \$417
Commodity Charge is \$307 (Based on 50,000 gallons of water per year)
Total Anticipated Cost (Single Family Home) is \$774.00/year

Cost Difference is:

\$111.00 PER YEAR

Mr. Nicoletta said that this proposed water district can be combined with the newly completed water Project of Reed Road, Kings Row, Hecker Road, Mills Road and NYS Route 96. This consolidation would result in a greater cost savings to all affected homeowners. The cost comparison is as follows:

EDU'S OF IMPROVEMENT AREA: 138
EDU'S NYS ROUTE 96: 24.25
EDU'S HECKER ROAD: 6.25
TOTAL EDU'S: 168.5

ACTUAL BOND AMOUNT (EXISTING AREA) = \$915,000
DEBT CHARGE PER YEAR = \$37,875 (2.50% - 38 YEARS)
COMMUNITY BENEFIT MONIES USED FOR NYS ROUTE 96

BOND AMOUNT DIVIDED BY NUMBER OF EDU'S: \$225
 COMMODITY CHARGE (INCLUDING OPERATION AND MAINTENANCE) BASED ON A USE OF
 50,000 GALLONS/YEAR AT CURRENT RATE OF \$307.00
 TOTAL ESTIMATED COST FOR A TYPICAL USER/YEAR IS \$531.00

After discussion and questions asked by the attendees to Mr. Nicoletta and the Town Board, the Informational meeting was closed at 7:00 PM.

Immediately following the Informational Meeting, Supervisor Westfall opened the Regular Town Board Meeting at 7:00 PM.

PRESENT:

Supervisor Gary Westfall, Councilman Lisa Hochadel, Bob Rodger, Jamie King and Mike Pfeiffer.

ALSO PRESENT:

Joyce French, Joe Mull, Alison Messecar, Dallyn Jenkins, Jim Cleere and MRB Engineer, Mr. Pat Nicoletta and the attached list of attendees.

PLEDGE OF ALLEGIANCE:

Supervisor Westfall led everyone in the Pledge of Allegiance.

FIRE EXITS:

Supervisor Westfall explained where the fire exits were located.

2016-025

Councilman King made the motion to approve the Consent Agenda as follows: Councilman Rodger seconded the motion.

Approval of Minutes – February 22, 2016

Approval of Bills:

GENERAL FUND – TOWNWIDE	\$49,860.39
GENERAL – PART TOWN	22,417.62
HIGHWAY TOWN WIDE	10,254.55
HIGHWAY PART TOWN	6,178.35
BORDER CITY LIGHT DISTRICT	2,069.35
WATERLOO SEWER DISTRICT #1	747.02
5 AND 20 SEWER DISTRICT	2,266.98
BURGES ROAD WATER DISTRICT	12,176.39
BORDER CITY WATER DISTRICT	8,757.19
POWDERLY ROAD WATER DISTRICT	254.02
BREWER ROAD SOUTH	647.81

TOTAL	115,629.67
H2	1,454.216.40
TOTAL	1,569.846.07

Approval of the Town Clerk’s Monthly Report.

Approval of the Canine Report.

<u>AYE</u>	<u>NAE</u>
Supervisor Westfall	
Councilman King	
Councilman Hochadel	
Councilman Rodger	
Councilman Pfeiffer	

The motion was carried.

2016-026

Councilman Hochadel made the motion to approve the following resolution. Councilman Rodger Seconded the motion.

**TOWN OF WATERLOO
CAYUGA-SENECA CANAL TRAIL PROJECT
SEQR RESOLUTION
DESIGNATING LEAD AGENCY**

WHEREAS, the Town of Waterloo Town Board (hereinafter referred to as Town Board) has on Monday, January 25, 2016 declared its intent to be designated the Lead Agency for the town of Waterloo Cayuga-Seneca Canal Trail Project under the provisions of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board has provided written notices to this effect to the involved and Interested agencies; and

WHEREAS, the Town Board has not received any written objections from the involved agencies to The Boards’ being designated as the lead agency under the SEQR Regulations; and

WHEREAS, the Town Board has previously determined that it is the most appropriate agency to Insure the coordination of this Action and for making the determination of significance thereon Under the SEQR Regulations.

NOW, THEREFORE BET IT RESOLVED, that the Town board does hereby designate itself as the Lead agency for the Action identified above herein;

AYE

NAE

Supervisor Westfall
Councilman King
Councilman Hochadel
Councilman Rodger
Councilman Pfeiffer

The motion was carried.

2016-027

Councilman Rodger made the motion for the following SEQR Resolution for the Determination Environmental Significance. Councilman Pfeiffer seconded the motion.

**SEQR RESOLUTION
DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE**

WHEREAS, the Town of Waterloo Town Board (hereinafter referred to as Town Board) has determined the above referenced Action to be an Type 1 Action pursuant to Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board has reviewed and accepted the completed Full Environmental Assessment Form Parts 1, 2 and 3 on the Action prepared by the MRB Group; and

WHEREAS, the Town Board has completed the coordinated review and public comment period provided for under the SEQR Regulations; and

WHEREAS, the Town Board has designated itself as lead agency under the SEQR Regulations for making the determination of significance upon said action; and

WHEREAS, the Town Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in Full Environmental Assessment Form Parts 1,2, and 3.

NOW THEREFORE BE IT RESOLVED, that said Action **WILL NOT** result in any significant adverse environmental impacts based on the review of the Full Environmental Assessment Form; and

BE IT FINALLY RESOLVED that the Town Board does hereby make a Determination of Non-Significance on said Action, and the Supervisor is hereby directed issue the Negative Declaration as evidence of the Town Board Determination of Environmental Non-Significance.

AYE

Supervisor Westfall

NAE

Councilman King
Councilman Hochadel
Councilman Rodger
Councilman Pfeiffer

The motion was carried.

2016-028

Councilman King made the motion to approve the proposal from the MRB Group for Professional Service in the amount of \$17,750.00 for a Field Survey, Base-Mapping and Wetland Delineation for the Four Town Joint Water Project. Councilman Pfeiffer seconded the motion.

AYE	NAE
Supervisor Westfall	
Councilman King	
Councilman Hochadel	
Councilman Rodger	
Councilman Pfeiffer	

The motion was carried.

2016-029

Councilman Hochadel made the motion to table the two proposals from THOMA for a CDBG Housing Block Grant and a CDBG Planning Grant. Councilman King seconded the motion.

NAE	AYE
Supervisor Westfall	
Councilman King	
Councilman Hochadel	
Councilman Rodger	
Councilman Pfeiffer	

The motion was carried.

2016-030

Councilman King made the motion to declare the following Highway Equipment as surplus property and to be taken an Auction in Palmrya in May 2016. Councilman Rodger seconded the motion. The items are as follows:

Mauldin 1970 Roller
1999 Chevy 3500 Dump Truck
Roanoke hydraulic Brush Cutter

1960 Massey Ferguson with Loader
1994 Chevy Dump Truck

AYE

Supervisor Westfall
Councilman King
Councilman Hochadel
Councilman Rodger
Councilman Pfeiffer

NAE

The motion was carried.

2016-031

Councilman Rodger made the motion to establish an Employee Benefit Reserve Account.
Councilman Hochadel seconded the motion.

AYE

NAE

Supervisor Westfall

Councilman King
Councilman Hochadel
Councilman Rodger
Councilman Pfeiffer

The motion was carried.

COMMITTEE REPORTS:

Councilman King said that the Highway Department is making preparation to start the Hecker Road Water Project in the spring. He also said they are starting to get quotes back for the 5 and 20 Sewer Project to add dioxide to the wastewater collection system to help correct the corrosion problem with the concrete manholes.

Councilman Rodger said they had a Comprehensive Plan Meeting, March 15th, and MRB is in the process of drafting up the Plan for review by the committee. He said the plan should be presented to the Town Board by June and if there are no revisions, a Public Hearing can be scheduled.

DEPARTMENT REPORTS:

Highway Superintendent, Joe Mull said his department is starting to put the hydrants together for the Hecker Road Water Project. He also said they are working with a consultant to show his

department how to put the pipe together as this is the first time his department has undertaken this type of work.

Dog Control Officer, Dallyn Jenkins said she has issued two tickets, seven warnings and has only impounded one dangerous dog for the month of February.

Supervisor Westfall welcomed Mrs. Alison Messecar a new town employee who was hired to replace Joyce French and Marlene Shade who are retiring this year.

Assessor/Code Enforcement Officer, Jim Cleere said he has been out doing field reviews the last couple weeks and will be sending out the certificates of compliance for all completed and approved projects for 2015. He also said the tentative roll will be turned in this April. Jim also said he has the Equalization Rates for Waterloo for 2016, the Town was at 95% and after the state did a mandatory mini revaluation the town came in at 90% Equalization Rate.

Supervisor Westfall asked Jim when grievance night is and Jim said it's always the 4th Tuesday night in May which this year is May 24^{TH, from} 4:00 to 8:00 PM. Jim also said if any homeowners had changes in their assessments for 2015, they are sent a letter four weeks prior to grievance night. This gives the homeowners a chance to discuss their assessment and possible come to a stipulation agreement before grievance night.

SUPERVISOR COMMENTS:

Supervisor Westfall said there is much going on in the Highway and Water Department with the anticipated water lines being installed.

Supervisor Westfall also said there will be two retirements this year, Joyce French who is retiring in April and Marlene Shade who will be retiring in May. Supervisor Westfall said they both will be missed and wished them well in their retirement.

2016-032

Councilman Rodger made the motion to adjourn the meeting. Councilman Pfeiffer seconded the motion.

NAE

Supervisor Westfall
Councilman King
Councilman Hochadel
Councilman Rodger
Councilman Pfeiffer

The motion was carried.

The meeting adjourned at 7:20 PM.

Respectfully Submitted,

Sandra L. Ridley