

ORGANIZATIONAL MEETING
REGULAR TOWN BOARD MEETING
JANUARY 25, 2016

PRESENT:

Supervisor Gary Westfall, Councilman Mike Pfeiffer, Lisa Hochadel, Bob Rodger and Jamie King.

ALSO PRESENT:

Jim Cleere, Joyce French, Dallyn Jenkins and the attached list of attendees.

ABSENT:

Highway Superintendent Joe Mull.

PLEDGE OF ALLEGIANCE:

Supervisor Westfall led everyone in the Pledge of Allegiance.

FIRE EXITS:

Supervisor Westfall explained where the fire exits were located.

PETITIONERS:

MR. JON GADSBY, a representative from Finger Lakes Railway addressed the board and said Finger Lakes Railway has completed its rail siding project on Route 414 in Seneca Falls and they plan to begin loading local grains and fertilizer onto rail cars early next month. Mr. Gadsby said the 2400 foot, double ended siding is complete, running parallel to the main track. He said there is an 1800 foot gravel unloading area and a 1400 foot driveway to allow access to and from the transfer facility. He said there is a 12 foot high berm that provides good visual screening and will help with noise reduction. He said there will be a ribbon-cutting ceremony which is tentatively set for February 24th and that the Town Board will be invited.

Councilman Pfeiffer asked Mr. Gadsby if alternative sites were considered and he said yes but none of them had enough suitable acreage for the site.

MR. BRUCE HABBERFIELD, a representative from Finger Lakes Railway also addressed the Board and said this site was not built just to haul trash from New York City to Seneca Meadows and at this time there is no contract in place with SMI. He said that currently they have two grain producers, a fertilizer company and a plastic resin company expressing interest in using the rail.

Supervisor Westfall replied to Mr. Habberfield and said many of do feel that it was built primarily for Seneca Meadows and contrary to what you have said, it will not change anyone's minds.

There was also questions asked by the public to Mr. Gadsby and Mr. Habberfield concerning the length of the trains and the amount of time that the trains will block railroad crossings in the Village of Waterloo. Mr. Habberfield said that the traffic would be minimized as much as possible and that the direction the trains will be using has not been determined.

MR. JOHN SIBLOSKY, addressed the Town Board and thanked them for their continued support to the Waterloo Little League Organization and asked the board for their continued support and also asked the board to continue their financial support.

Supervisor Westfall thanked John for the great job they do for Waterloo Little League and said there was \$1000.00 in the Budget for 2016 to help the Organization.

After the petitioners spoke, Supervisor Westfall opened the Organizational Meeting and approved the following committee appointments for 2016.

COUNCILMAN KING	DEPUTY SUPERVISOR, HIGHWAY, WATER, SEWER BUILDINGS AND PROPERTY.
COUNCILMAN PFEIFFER	AUDIT, FINANCE, TAXATION, JUDICIAL AND LIBRARY
COUNCILMAN RODGER	ZONING, PLANNING, YOUTH, ENVIRONMENTAL AND ASSESSMENT
COUNCILMAN HOCHADEL	PERSONNEL, CANINE, FIRE DISTRICTS AND INSURANCE

2016-001

Councilman Rodger made the motion to approve Dallyn Jenkins as Town Constable. She is replacing Mr. Richard Clark who retired. Councilman King seconded the motion.

<u>AYE</u>	<u>NAE</u>
Supervisor Westfall	
Councilman Hochadel	
Councilman Rodger	
Councilman King	
Councilman Pfeiffer	

The motion was carried.

2016-002

Councilman King made the motion to approve the appointments of Phyllis Randall, Linda Nightingale and Bonita Hughes as Deputy Town Clerk's for 2016. Councilman Pfeiffer seconded the motion.

<u>AYE</u>	<u>NAE</u>
Supervisor Westfall	
Councilman Hochadel	
Councilman Rodger	
Councilman King	
Councilman Pfeiffer	

The motion was carried.

2016-003

Councilman Rodger made the motion to approve the appointment of Earl Snyder to the Zoning Board of Appeals, term expires 1-31-2021. Councilman Pfeiffer seconded the motion.

<u>AYE</u>	<u>NAE</u>
Supervisor Westfall	
Councilman Hochadel	
Councilman Rodger	
Councilman King	
Councilman Pfeiffer	

The motion was carried.

2016-004

Councilman Pfeiffer made the motion to approve the following to the Planning Board: Councilman King seconded the motion.

Mr. Michael Smith, term expires 1-31-2018
Mr. Keith Beck, term expires 1-31-2020
Mr. Reed Balewski, term expires 1-31-2023

<u>AYE</u>	<u>NAE</u>
Supervisor Westfall	
Councilman Hochadel	

Councilman Rodger
Councilman King
Councilman Pfeiffer

The motion was carried.

2016-005

Councilman Rodger made the motion to appoint Mr. Michael Smith to fill the unexpired term of Mr. Charles Boehnke, on the Board of Assessment Review Team, term expires 9-30-2016.

AYE

Supervisor Westfall
Councilman Hochadel
Councilman Rodger
Councilman King
Councilman Pfeiffer

NAE

The motion was carried.

2016-006

Councilman King made the motion to appoint the following banks as the official depositories, Savannah Bank and the Community Bank NA. Councilman Pfeiffer seconded the motion.

AYE

Supervisor Westfall
Councilman Hochadel
Councilman Rodger
Councilman King
Councilman Pfeiffer

NAE

The motion was carried.

2016-007

Councilman Rodger made the motion to designate the Finger Lakes Times and the Reville Between the Lakes as the official newspapers for the Town. Councilman King seconded the motion.

AYE

Supervisor Westfall
Councilman Hochadel
Councilman Rodger
Councilman King
Councilman Pfeiffer

NAE

The motion was carried.

2016-008

Councilman Hochadel made the motion to designate the 4th Monday of the Month as the official meeting night at 7:00 PM. Councilman King seconded the motion.

AYE

Supervisor Westfall
Councilman Hochadel
Councilman Rodger
Councilman King
Councilman Pfeiffer

NAE

The motion was carried.

2016-009

Councilman Pfeiffer made the motion to set the rate for mileage at .50 cents per mile. Councilman Rodger seconded the motion.

AYE

Supervisor Westfall

NAE

Councilman Hochadel
 Councilman Rodger
 Councilman King
 Councilman Pfeiffer

The motion was carried.

2016-010

Councilman Rodger made the motion that only one signature is required on Town Checks, the Supervisor Gary Westfall or in his absence, the Deputy Supervisor, Councilman Jamie King. Councilman Pfeiffer seconded the motion.

<u>AYE</u>	<u>NAE</u>
Supervisor Westfall	
Councilman Hochadel	
Councilman Rodger	
Councilman King	
Councilman Pfeiffer	

The motion was carried.

2016-011

Councilman King made the motion to approve the appointment of the Law Firm of Benjamin and James to represent the town for 2016.

<u>AYE</u>	<u>NAE</u>
Supervisor Westfall	
Councilman Hochadel	
Councilman Rodger	
Councilman King	
Councilman Pfeiffer	

The motion was carried.

Supervisor Westfall opened the Regular Town Board Meeting immediately following the Organizational Meeting.

2016-012

Councilman Rodger made the motion to approve the Consent Agenda as follows: Councilman Hochadel seconded the motion.

<u>AYE</u>	<u>NAE</u>
Supervisor Westfall	
Councilman Hochadel	
Councilman Rodger	
Councilman King	
Councilman Pfeiffer	

The motion was carried.

Approval of Minutes – December 28, 2015, Regular Meeting

Approval of Bills:

GENERAL FUND – TOWNWIDE	\$34,958.97
GENERAL – PART TOWN	2,220.87
HIGHWAY TOWNWIDE	3,339.02
HIGHWAY PART TOWN	444.03
BORDER CITY LIGHT DISTRICT	2,399.20
WATERLOO SEWER DISTRICT #1	672.73
5 AND 20 SEWER DISTRICT	693.09
BURGESS ROAD WATER DISTRICT	6,993.81
BORDER CITY WATER DISTRICT	23,311.20

POWDERLY ROAD WATER DISTRICT	295.80
BREWER ROAD SOUTH	565.72
TOTAL	\$75,894.44
WATER IMPROVEMENT PROJECT	817.50
TOTAL	76,711.94

Approval of Town Clerk’s Monthly Report

Approval of the Canine Report

AYE

Supervisor Westfall
Councilman Pfeiffer
Councilman King
Councilman Rodger
Councilman Hochadel

NAE

The motion was carried.

OLD BUSINESS:

EAST AVENUE PROPERTY – Supervisor Westfall said this project has been put on hold until Spring when the weather will be more conducive for having interested buyers to purchase the property.

NEW BUSINESS:

2016-013

Councilman King made the motion to allow the Supervisor to make any and all year end transfers (copy appended to the minutes). Councilman Rodger seconded the motion.

AYE

Supervisor Westfall
Councilman Pfeiffer
Councilman King
Councilman Rodger
Councilman Hochadel

NAE

The motion was carried.

Supervisor Westfall introduced Mr. Pat Nicoletta, Engineer from the MRB Group who was going to talk to the Town Board concerning the Cayuga Seneca Canal Trail Project and to discuss the Hydraulic Study and Report on the Joint Water Project.

MR. PAT NICOLETTA, Engineer from the MRB Group, gave an overview of the Cayuga-Seneca Trail Project and said he would like to get the SEQR Process started this month as it is a coordinated review that requires 30 days for involved agencies to reply. He presented the board with Part 1 of the Full Environmental Assessment Form which will be sent out to all involved agencies. (copy appended to the minutes with noted changes.). The trail will be a combination of wood timber frame decking along with earth embankment. The trail will extend from the existing Canal trail to Seneca Lake State Park. The wood timber with decking will extend from the existing stone trail to the Finger Lakes Railroad, approximately 550 feet. This portion of the trail will pass under the NYS Route 96A Bridge. The trail will then cross the railroad and will connect into the existing trail in the Seneca Lake State Park. The trail construction on the west side of the Finger Lakes Railroad to the park will be on an earth embankment with crushed stone and stone dust as a walking surface; the approximate length of this section is 270 feet.

2016-014

Councilman Hochadel made the motion to approve the Full Environmental Assessment Form for the Cayuga-Seneca Canal Trail Project. Councilman Rodger seconded the motion.

AYE

Supervisor Westfall
Councilman Pfeiffer
Councilman King
Councilman Rodger
Councilman Hochadel

NAE

The motion was carried.

2016-015

Councilman Hochadel made the motion for the following resolution. Councilman Rodger seconded the motion.

**SEQR RESOLUTION
Declaring the Intent to be Lead Agency**

WHEREAS, the Town of Waterloo Town Board (hereinafter referred to as Town Board) has reviewed the SEQR Full Environmental Assessment Form (EAF) Part 1, prepared by the MRB Group (hereinafter referred to as Town Engineer) on the above referenced Town of Waterloo Cayuga-Seneca Canal Trail Project (hereinafter referred to as Action); and

WHEREAS, the Town Board determines that said Action is classified as an Type 1 Action under the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board determines that said Action is also subject to review and approval by other involved agencies under SEQR Regulations; and

WHEREAS, the Town Board determines that it is the most appropriate agency to insure the coordination of this Action and will provide written notifications to involved agencies, for the purposes of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations.

NOW, THEREFORE BE IT RESOLVED, that the Town Board does hereby declare its intent to be designated as the lead agency for the Action.

BE IT FURTHER RESOLVED, that the Town Engineer is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing on or before noon on Monday, March 28, 2016.

AYE

Supervisor Westfall
Councilman Pfeiffer
Councilman King
Councilman Rodger
Councilman Hochadel

NAE

The motion was carried.

Mr. Pat Nicoletta also addressed the board on the Joint Water Project Hydraulic Study and Report Update and their Proposal for Professional Services. He said this proposal is involves the four Towns including the Town of Waterloo, Town of Phelps, Town of Geneva, and the Town of Junius. After the approval is received by the State Comptroller, the next step is to proceed with the project is finalizing the hydraulics of the water system and update the report dated September 4, 2012 and respond to the New York State Department of Health letter, dated October 1, 2012.

This study involves an overall evaluation of the distribution and supply of all the water mains proposed within the limits of the Towns involved. This study will evaluate demands (average flow, maximum flow and fire flow) along with pressures at key locations, storage and best location of the proposed pump station.

2016-016

Councilman King made the motion to approve the Proposal for Professional Services for the Hydraulic Study and Report Update for the Joint Water Project for \$1,750.00 which is the Town of Waterloo's share of the cost. Councilman Pfeiffer seconded the motion.

The scope of Services and Compensation is as follows:

Review existing topographic and utility mapping along with Modeling completed for adjacent areas. This task includes Confirming the operating level of the Rose Hill Elevated Water Tank.

Layout of piping network of proposed improvements

Determine project domestic demands based on EDU counts and Household/businesses to serve.

Determine Fire Flow for the area.

Hydraulic modeling of the area.

Determine the best location for the proposed pump station based On hydraulic modeling.

Letter report of findings and response to the New York State Department of Health letter of October 2012.

AYE

Supervisor Westfall
Councilman Pfeiffer
Councilman King
Councilman Rodger
Councilman Hochadel

NAE

The motion was carried.

COMMITTEE REPORTS:

Councilman Rodger said the next Comprehensive Plan Committee Meeting is January 28th, at 6:00 PM, at the Town Hall.

DEPARTMENT REPORTS:

Mr. Jim Cleere, Town Assessor wanted to remind everyone that anyone with a Property Tax exemption that needs an annual renewal must apply by March 1st. That includes the agricultural, veterans, disabled and enhanced STAR Programs.

Dog Control Officer, Dallyn Jenkins said her animal calls has been very quiet and they have only picked up three dogs this Month.

SUPERVISOR COMMENTS:

Supervisor Westfall wanted to welcome Councilman Mike Pfeiffer to the Town Board. He also said the Town has many challenges in the year ahead with laying water lines, finalizing the town's Comprehensive Plan and with two long time employees retiring this year. Supervisor Westfall said he expects it to be a busy and tough year but he and the Board are looking forward to a very productive year.

2016-017

Councilman Hochadel made the motion to adjourn the meeting. Councilman Rodger seconded the motion.

AYE

Supervisor Westfall
Councilman Pfeiffer
Councilman King
Councilman Rodger
Councilman Hochadel

NAE

The motion was carried.

The meeting adjourned at 7:45 PM.

Respectfully Submitted,

Sandra L. Ridley
Town Clerk